

# Attendance Newsletter

At Denaby Main Primary School we are continually monitoring and evaluating attendance to raise pupil attainment and opportunities

Everyday  
Counts



## Attendance procedures and letters sent home

### What parents need to know

If a child reaches under 96% for their attendance a letter will be issued to let you know that your child is now on monitoring watch.

If your child shows no improvement and there are further absences you will receive a second letter inviting you to attend attendance meeting with Astrea Education Welfare Officer who will offer support.

If there is still no improvement a referral will be made for a fixed penalty notice.

## REMINDER ABOUT MEDICINES IN SCHOOL—Did you know?

- We can administer prescribed medicines
- Call at the office to complete a form
  - Medicines must be in the original container with the pharmacy label
  - Please do not give any medicines to children to administer themselves. If found they will be taken from them.

ATTENDANCE TARGET IS

# 96%

All absences must be reported to school office via either phone or the My Child at School App before 9:15am

If no contact has been made we may have to do a home visit.

## Celebrating good attendance

Weekly class attendance league table where best class wins attendance trophy and certificate.

Every week if your child attends school 100% their names are put in to a draw to win a book.

Early bird is new from January

Run once a week on a random day - children who arrive on time go into a prize draw for a prize at the end of that school day.

Please ensure your child arrives at school on time everyday. Doors shut at 8:45am

## Half Termly Celebration

Pupils who have 96% for the half term will receive certificate.

Class with best overall attendance will win a non uniform day!

Good Luck!



## **Attendance at Denaby Main Primary**

At Denaby Main Primary Academy we understand the impact of good attendance and punctuality has on our children's learning and we believe in rewarding good attendance and punctuality to engage and motivate our children.

We have many initiatives to support and celebrate attendance and punctuality so that it remains a high profile in school and with our families.

### **How we support good attendance and punctuality**

The school Attendance Officer, Safeguarding Lead & Pastoral Lead along with Astrea Education Welfare Officer & Executive Principal make up our strategic Attendance Team.

Weekly Attendance Team meeting.

Work closely with children and families to support and encourage good attendance and punctuality.

Weekly attendance groups identified needing support.

Weekly attendance league table for each class.

Half term celebration of good attendance - each child 97% or above.

Class attendance shared on half termly attendance newsletter.

For those children who require support on an individual basis, a bespoke reward system in place.

### **How we reward & celebrate good attendance & Punctuality**

Weekly celebration assembly to award Attendance trophy and certificate to the class with best attendance.

Weekly book prize draw for those achieving 100%

Every day counts Attendance challenge - at key times throughout year, anyone who achieves 100% attendance during this challenge period wins an award & prize.

